Bratton Clovelly Parish Council

*Clerk to the Council: Rachel Ward •* Crane Cottage, Germansweek, Beaworthy, Devon EX21 5B

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**To: Members of Bratton Clovelly Parish Council:**

You are duly summoned to attend the Annual Parish Council Meeting Followed by the ordinary meeting (no.204) to be commence at 7:30pm on Wednesday 8th June 2022 in the Parish Hall

**Public Participation Session:** There will be a 15 minute open session, for residents to raise issues and questions for future consideration or to give views to the Parish Council on issues on this agenda. Additional public time may be added at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself.

Rachel Ward, Clerk to the Council

Friday 3rd June 2022

Agenda

**Public Participation:** Restricted to 15 mins in total.

1. **Apologies:** To receive apologies and to approve reasons for absence
2. **Declaration of Interest:**
	* 1. Register of Interests: Councillors are reminded of the need to keep their register of interests up to date.
		2. To declare any personal interests in items on the agenda and their nature.
		3. To declare any pecuniary interests in items on the agenda and their nature, (Councillors with pecuniary interests must leave the room for the relevant items).
3. **Planning:**
	* 1. None
		2. For Noting - None
		3. Enforcement issues – no individual cases to be discussed
4. **Report from WDBC**: (Cllr Mott/Southcott)
5. **Agree and sign minutes**: - from the Parish Council Meeting on 11th May 2022
6. **21/22 Audit Return Including Internal Audit report**
	1. Audit Annual Governance Statement: To be approved and signed
	2. Accounting Statements: To be approved and signed
	3. Internal Audit: this has been signed off by the internal auditor.
	4. Certificate of Exemption: to be agreed and signed
7. **Finance:**
	1. Receive up-to-date report on finances from RFO (Clerk)
	2. Add Cllr Gilbert to Banking and remove Cllr Wallwork
	3. Sign CPRE direct debit mandate.
	4. To ratify the below listed payments:

Gallagher Insurance £508.83

Loveday Lamb Internal audit £15.00

To note and agree payment for Clerks salary including HMRC Payments – totalling £234.87 for 4th May to 3rd June 2022 £187.87(clerk) £47.00 HRMC Element

1. **Playground:** Cllr Rocket –
2. **Speeding on A3079:** What can be done?
3. **Correspondence:**
4. **Date of next meeting:** tbc